Carrickfergus

**JOB DESCRIPTION**

**JOB TITLE:** Health Hub Project Worker

**JOB DURATION**: Until June 2018

**HOLIDAY ENTITLEMENT:** 30 days pro rata

**RESPONSIBLE TO:** One Stop Shop Project Worker

**SALARY** £24,000 per annum

**JOB PURPOSE:**

The Health Hub is a health focused youth work project engaging with young people aged 11-25 from across the East Antrim area, it aims to offer information, sign posting, advice, support and referral. These aims are delivered through the shop front in Carrick YMCA, outreach to surrounding areas and detached work as required.

The One Stop Shop is funded by the Public Health Agency, managed by Carrickfergus YMCA in partnership with Larne YMCA and Relationship Resource

**KEY TASKS**

**Provide opportunities for young people to engage and develop their capacity make informed choices about their health through:**

* Development of the youth friendly shop front, creating a youth friendly environment, contributes to the centre-based staff team to maintain opening hours (afternoons and evenings as required.)
* To engage and build relationships with detached young people.
* To signpost services, opportunities and activities to young people across East Antrim.
* To support young people in shaping services/provision
* Maintain, improve & develop existing programmes of the Health Hub
* Develop new programmes that tackle health inequalities, meet needs, encourage active participation and discussion on health, through group activity, opportunities, activities and events.
* To facilitate health focused community engagement involving youth
* To liaise with existing service providers and to work with interest groups on addressing gaps in current provision that are identified through the project
* In conjunction with the One Stop Shop Project Worker, develop and implement strategies to promote existing and new programmes and services.
* To identify, recruit and provide training for local volunteers interested in working with young people across the area and on future project.
* Assist other programme staff across the Association in the development of new programmes to meet the needs of existing and potential client groupings experiencing health inequalities.

**OTHER FUNCTIONS OF THE POST:**

Maintain and support programmes to meet quality standards

Work with the One Stop Shop Project Worker to:

* Evaluate and report on aspects of programme content and delivery, which could be improved.
* Analyse the needs of the target grouping to meet established need.
* Bring together and facilitate groups and individuals to take initiatives forward.
* Select and organise activities to promote programmes and services.
* Organise and contribute to the display and distribution of promotional materials
* Deal appropriately with suggestions and complaints
* Make recommendations for expenditure.
* Monitor and control the use of resources
* Develop self within the job role.
* Plan activities and determine work methods to achieve objectives
* Ensure the implementation of Association policies through the programme activities i.e. equal opportunities, protection of children and vulnerable adults, health and safety, etc.

SCOPE & LIMITS OF AUTHORITY

The Association provides a range of youth services within the area, working closely with external agencies in the voluntary and public sectors.

The post-holder works with One Stop Shop Project Worker in the implementation of new initiatives and the delivery of programmes that contact young people within the community and encourage their participation in the services of the Association.

The Project Worker is line managed by the One Stop Shop Project Worker.

PERSONAL CONDUCT

There is considerable direct contact with young people, parents, supporters, health professionals, teaching staff and the public in this role, therefore the successful candidate will be able to represent the organisation in a professional manner.

WORKING HOURS

The working week will consist of 35 hours. The Health Hub will respond to the needs of young people and as a result some evening & weekend work will be required, there will be the expectation of working 2 evenings per week but this will respond to demand. Time off in lieu (TOIL) will be negotiated with the One Stop Shop Project Worker.

DISCLOSURE OF CRIMINAL BACKGROUND

This post will involve ‘regulated activity’ under the Safeguarding Vulnerable Groups (NI) Order 2007, therefore the post holder will be subject to an ACCESS NI check.

**PERSON SPECIFICATION**

**Knowledge**

Essential

A degree level qualification in youth work, social work or health promotion or locally qualified, ie. OCN level 2 & 3 with 5 years full time experience of face to face work.

Knowledge of the particular requirements of 11-25 year olds and of the issues facing young people, particularly those who have experienced difficulty or challenges.

Knowledge of child protection guidelines & understanding of their application in practice

Desirable

Specific training in Health Promotion: ASIST, Mental Health First Aid, sexual health training, drug & alcohol, outcomes star

**Experience**

Essential

At least 2 years experience (full time) working with young people in a relevant context

Experience in facilitating developmental work with young people and the ability to create, implement & evaluate these activities

Knowledge & experience of building working relationships with other statutory & voluntary agencies

Desirable

Experience of working with young people offering information, support & advice

Experience of working with vulnerable young people

Experience of working with 16-25 year olds

**Abilities and Skills**

Committed to youth work as informal education and ability to develop new ideas and initiatives to support youth development and participation.

Excellent interpersonal skills, in particular ability to network and develop relationships with youth, young adults and to build links with other agencies and health professionals.

Ability to work as a member of a team

Group facilitation skills

Planning and organising skills

Demonstrate innovation, initiative & creativity

Computer literate

Full driving license

**Disposition**

Commitment to working within an equal opportunity framework.

Supportive of the Aims and Purposes of the YMCA

Willingness to undertake appropriate training and education as part of a commitment to continued professional development

Resilience and able to deal with the pressures young people and communities bring