APEX HOUSING ASSOCIATION

PERSONNEL SPECIFICATION

POSITION:

Staff Nurse

DATE COMPLETED: April 2025

CRITERIA	ESSENTIAL	DESIRABLE
EDUCATION/ QUALIFICATIONS/ ATTAINMENTS	Qualified Nurse within NMC Register: Sub part 1: RN1 / RNA / RN3 or NMC Register: Sub part 2: RN2 Must be currently registered on	•
	the Nursing & Midwifery Council (NMC)	
RELEVANT EXPERIENCE		6 Months post qualification experience
		Community / Residential experience.
		Experience of supervising staff.
SPECIALIST KNOWLEDGE/ TRAINING	Demonstrates specific knowledge of caring for the elderly and age related health issues.	
	Awareness of appropriate record keeping and confidentiality in care.	
PERSONAL SKILLS	Ability to:	
Communication:	Communicate effectively and establish and maintain good working relationships with the multidisciplinary team, patients, colleagues, relatives, visitors, other departments and all levels of management.	
Leadership:	Effectively supervise a team of staff .	
	Use personal initiative.	
	Manage personal/professional boundaries. Ability to motivate	

Administration	Delegate effectively Read and understand written	
Administration:	work, write clear and accurate reports/records.	
	Complete all relevant Legislative documentation as per Apex policy and procedure and statutory and regulatory bodies.	
Initiative:	Prioritise workload	
	Recognise change and respond to it.	
	Self – motivated and ability to use personal initiative to work with minimum instruction.	
Confidentiality:	Maintain confidentiality.	
Empathy:	Respect the unique working environment (patients home).	
	Display empathy with patients.	
DISPOSITION	Attitude which values vulnerable adults as a whole person of equal value to anyone else, with the same right to be treated with respect.	
	Ability to work as a part of a team and support staff as necessary.	
	Willingness to accept instructions/direction.	
	Committed to engaging in opportunities for professional development and learning	
CIRCUMSTANCES	Flexible re hours required to work	Mobile with full time access to car*

* This criteria will be waved in the case of an applicant whose disability prohibits driving, but who is able to arrange suitable alternative arrangements

Completed application forms must be returned to Personnel and Training Department 10 Butcher Street, L'Derry, BT48 6HL