

**INVITATION TO TENDER – Trauma Education Facilitators**

**1. SPECIFICATION**

* 1. **Introduction**

**Introduction**

WAVE, established in 1991, is a voluntary, cross community charitable organisation which offers care and support to anyone bereaved, traumatised or injured as a result of the Troubles/Conflict. The philosophy and ethos of the organisation is one of inclusiveness, providing care for anyone irrespective of religion, cultural or political belief. WAVE promotes a respect for life and an understanding of difference that is seen an enhancing rather than threatening.

WAVE has an extensive network of delivery processes across Northern Ireland. The organisation operates from six Outreach Centres in: Belfast, Armagh, Omagh, Ballymoney, Derry Londonderry and Killough and services such as Outreach Casework, Health and Wellbeing, Psychotherapy/Counselling, Advice/Welfare, Personal Development, Complementary Therapy and **Trauma Education** are available from all its Centre’s.

Our **Trauma Education** team have developed a variety of accredited training courses in the field of trauma. Much of the training has been influenced by over 30 years of service to those who have been bereaved, traumatised and/or injured through ‘The Troubles’ in Northern Ireland and along the border counties.  Whilst courses are made available to all on a ‘first come first serve’ basis, essentially, they have greater appeal to first responders working in the community and to agencies impacted by the legacy of conflict in Northern Ireland and beyond. In more recent years the range of courses on offer has been widened to include, ‘Transgenerational Trauma’, ‘Grief & Complicated Grief’ and Trauma & the Family’.  These courses are all accredited by Open learning, Queens’ University, Belfast. WAVE Trauma Education have created a learning pathway that is unique on the island of Ireland.

In addition, we offer a BSc Hons in Psychological Trauma Studies, in partnership with the School of Nursing & Midwifery, Queen’s University Belfast gives individuals the opportunity to gain a Degree qualification in Psychological Trauma Studies. This four-year part-time programme seeks to deepen and widen the appreciation of the effects of psychological trauma. A more in-depth programme is the Masters in Trauma Studies delivered in partnership with University College, Cork. This online programme was developed to provide academically grounded but professionally informed education to relevant stakeholders.

We also offer Health and Wellbeing Engagement Specialist training in partnership with WAVE Citizen Educators, who are victims and survivors that deliver tutorials to help students better understand the long term effects of ‘The Troubles’ on individuals, families and communities. Understanding the context of what happened to people should lead to more effective care delivery to those most affected by/damaged by ‘The Troubles’.

And finally, workshops which are designed to meet the needs of those who want to learn more about trauma and the impact of violent conflict.

**2. SCOPE OF THE CONTRACT**

The requirement is to deliver high quality trauma informed educational training through our community based courses and workshops and our accredited courses by Open Learning, Queen’s University, Belfast.

WAVE requires the services of suitably qualified trauma-informed facilitators to provide our:-

* Community based courses and workshops daytime, evenings and possible weekends.
* Accredited courses by Open Learning, Queen’s University, Belfast daytime, evenings and possible weekends.
* For the period up to 31st October 2028 with an opportunity to extend, subject to funding.
	1. **Project Deliverables**

The successful service providers(s) will be expected to deliver training in the following \*areas:-

* Armagh
* Ballymoney
* Belfast
* Derry Londonderry
* Omagh
* Killough

**\*Your preference of centre will be considered.**

1. **ELIGIBILITY CRITERIA**

The assessment process will comprise of two stages. Tenderers must not make assumptions that WAVE had prior knowledge of their service provision. Tenderers will only be evaluated on the information provided in their response. Tenderers must note that the response to individual criterion are standalone and must not be cross referenced with other sections of the tender. The Evaluation Panel will not take account of information presented in another parts or section of your tender, when assessing your response to each criterion.

In order to pass the selection stage and progress to stage 2, tenderers must demonstrate that they meet the minimum standards. Tenderers will be assessed on their ability to meet all of the minimum standards detailed in this section below.

Tenderers for this project must meet all Eligibility Criteria below:-

|  |
| --- |
| Qualification/Experience/Accreditation  |
| Tenderers must indicate their ability to meet the minimum requirements  |
|  | Education to Degree Level 6 (or equivalent) in Psychology, Counselling, Psychotherapy Social Work, Community Development, Trauma Studies, Nursing, Substance USE /Addictions or an equivalent, relevant area of study. | Pass/Fail |
|  | Two years’ experience of working in the area of trauma. | Pass/Fail |
|  | Two years’ experience delivering education programmes to adults in either a community, further education and/or organisational setting.  | Pass/Fail |

The table below details the distribution of scores that will be employed by the Evaluation Panel.

|  |  |  |
| --- | --- | --- |
|  | Quantitative Criteria  | Marks Available  |
| Assessment of price will be based on total costs of the contract period and should be detailed as follows: |
|  | Hourly rate of providing the supervision and all other associated costs. (Mileage may be paid for travel to other centres outside of your preferred centre)  | 50 |

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| --- | --- | --- |
|  | Qualitative Criteria  | Marks Available  |
|  | Please detail in full your approach to meeting the requirements detailed in section 2 – Scope of Contract | 25 |
|  | Provide two relevant examples, evidencing two years’ experience of working in the area of trauma.  | 12.5 |
|  | Provide two examples evidencing two years’ experience of delivering education programmes to adults in either a community, further education and/or organisational setting.  | 12.5 |

|  |  |  |
| --- | --- | --- |
|  | Total Marks Available  | 100 |

**Key to Scoring**

**Quantitative Assessment**

The following formula will be used to evaluate price/cost.

1. Lowest price tendered will be awarded the maximum score available (50).
2. To calculate the score for the remaining tendered price/s, the following formula will be applied. The lowest tendered price divided by the tenderers price (to the nearest £1) multiplied by 50.

