

ADDITIONAL INFORMATION SHEET

Additional Information for Programme Co-ordinator post

You will have received a Programme Co-ordinator job description and person specification. This is a generic role in use throughout the organisation and therefore Barnardo's uses generic job descriptions and person specifications when advertising for such roles.

When completing your application form, please refer to the skills, knowledge and experience required as detailed in the Person Specification and also any further information included in this **Additional Information Sheet**. This should be done with an understanding of the context of the service described.

Barnardo's – The PATHS® Programme for Schools (UK & NI Version) and Social Emotional Learning programmes

Initial Location of Post

The PATHS[®] and SEL service and warehouse is based in N. Ireland; however co-ordinators are located in various locations across the UK. **This role will involve supporting a number of childcare settings across NI – (Belfast in the first instance).**

Please note - Travel throughout the UK to team meetings or visits to other coaches will be a requirement of the role, however these are very infrequent.

History of Service

PATHS[®] is a universal evidence-based programme which enhances the social and emotional outcomes of primary school children. See www.pathseducation.co.uk for more information on the Programme.

Objectives of Service

The role of Barnardo's is to support schools, headteachers and teachers and other staff with specific training and ongoing coaching and support to ensure that the Programme is implemented with fidelity and on a wholeschool/system basis.

In order to extend the development of SEL skills to more children in early years settings, we have developed an 'SEL for Childminders' programme that utilises both the core concepts of the PATHS® Programme and the training & implementation support provided by Barnardo's.

The Programme Co-ordinator for this post will lead a pilot in Northern Ireland to support childminders and other relevant childcare staff involved in the delivery of Social Emotional Learning, and the children and young people participating in the Programme.

Initial Specific Responsibilities

The role of the Programme Co-ordinator is to support settings in the high-quality implementation of the *PATHS® Programme for Schools (UK & NI Version)* and other Social Emotional Learning programmes.

The PATHS® Programme Team will support childminders to deliver Social and Emotional Learning (SEL) in their home setting.

This hybrid training & coaching package will provide:

Initial SEL Training – providing formal online training in SEL.

SEL Skills Workshops* – 5 SEL online workshops taking an in-depth look at each of the 5 SEL competencies (Self Awareness, Self-Management, Social Awareness, Relationship Skills, and Responsible Decision-Making) and provide childminders with activities and materials from the PATHS® Programme to embed these skills within their settings.

SEL Home Visits – ongoing coaching support for childminders will ensure they receive the appropriate support required to embed SEL skills within their setting. These home visits (1 following each workshop) will enable our SEL coach to model some SEL activities and games with children and will provide 1:1 support for childminders to access additional materials with strategies to develop children's SEL skills across a range of ages.

SEL Consolidation Workshop – Following the workshops and visits, a final online workshop will be held to review the programme and provide suggestions and strategies to sustain SEL within settings.

In addition to the above, the Programme Co-ordinator will collect data to assess the effectiveness of the Programme and collate a report on findings from the pilot.

Supplementary Information

In addition to the criteria listed in the Person Profile on the generic Programme Co-ordinator Job Description, certain 'service-specific' criteria are also required. Applicants must therefore

demonstrate that they currently use the skills and attributes outlined below or have used them previously in employment, education, training, volunteering etc. Please note, in order to be shortlisted for interview you MUST clearly indicate on your application that you fully meet each of the criteria below marked as 'Essential at application'.

Education/Knowledge

- Recognised professional teaching qualification and registered with the relevant professional body. *(Essential at application)*
- Registration is required only for those applicants currently working in a teaching position.
- Knowledge of the concepts underpinning social and emotional learning/wellbeing and development and the overall aims and outcomes.

Experience

- Experience of working in a NI/UK school environment as a qualified teacher. (*Essential at application*)
- Experience of engaging primary school pupils through effective learning methodologies and approaches (*Essential at application*)
- Experience of delivering the NI/UK Primary Curriculum and it's components. (Essential at application)
- Experience of working, forming and maintaining positive relationships with other professionals and stakeholders.
- Experience in using online platforms such as Zoom and/or Teams in order to deliver an effective service.
- Experience of developing curriculum materials and activities and/or specific programmes or focused schemes of work to achieve a specific outcome.
- Post qualification practice experience in the PATHS Programme, or similar area of provision (SEL) (*Desirable*)
- Experience of providing a co-ordination role and developing collaborative relationships to facilitate the accomplishment of work goals. (*Desirable*)

Additional Requirements

• A full driving licence and access to your own vehicle for travel to and from schools, and a willingness to travel to the areas stipulated above. (Essential at application)

Please note: As driving is an intrinsic part of this role, applicants with a disability that prevents them from driving should be able to demonstrate an alternative means of meeting the mobility requirements of the post.

• Evening work (*approx. 6 hours spaced across several weeks) will be required to deliver the training elements of the programme.

The successful candidate will also be required to undertake an Enhanced Access NI ahead of starting in post.

Salary - £31,512 FTE