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| --- | --- | --- | --- |
| **Surname:** |  | **Forename:** |  |
| This post is not exempt from the Rehabilitation of Offenders Act 1974. We only ask applicants to disclose convictions which are not yet spent under the Rehabilitation of Offenders Act 1974. Do you have any unspent convictions? Yes 🞐 No 🞐If you have answered yes, you now have **two** options on how to disclose your criminal record. **Option 1:** Please provide details of your criminal record in the space below. **Option 2**: You can disclose your record under a separate cover note, provided that you mark a cross on the line below and attach the details in an envelope stapled to this form. The envelope should be marked **CONFIDENTIAL** and state your name and the details of the post.I have attached details of my conviction separately\_\_\_\_\_ (Please mark with an X if appropriate.)**DECLARATION**I declare that the information provided on this form is correct. I understand that the declaration of a criminal record will not necessarily prevent me from being offered this role.Signed: Date: |

**CRIMINAL DECLARATION FORM**