

JOB DESCRIPTION

JOB TITLE:	Children and Young Person's Worker
RESPONSIBLE TO:	Children's Services Manager
LOCATION:	Refuge, Advice Centre & local community (travel required to various locations)
WORKING HOURS:	37hrs per week (flexibility required)

North Down & Ards Women's Aid provides a range of support services for women, children, and young people who are experiencing, or have experienced domestic and sexual abuse.

SUMMARY OF POST:

To help provide children and young people who are experiencing or have experienced domestic and sexual abuse with the safety and support they need to address the impact of abuse, recover, and confidently shape their future.

MAIN RESPONSIBILITIES:

- To deliver crèche/playroom sessions in refuge.
- To assist with daily creche /playroom sessions in both the resource centre and local community settings.
- Work alongside all NDA Women's Aid project teams to identify and respond to the needs of children and young people with the appropriate support.
- Prepare risk assessments for child-based activities in refuge, resource centre and local community settings.
- To deliver the 0-4 Sensory programme to children aged 0-10 yrs old.
- To deliver the Art Workshop programme to children aged 5-13 yrs old.
- To deliver the Helping Hands preventive education programme for children aged 5-12yrs old.
- To co-facilitate the Transformers programmes for children aged 8-12yrs old.

- To co-facilitate the Healthy / Unhealthy Relationship programme with young people aged 13-16yrs old.
- To provide 1-1 support for young people aged 13-16yrs old who do not wish to attend group support for the Healthy / Unhealthy Relationship programme.
- Provide support for all mums whose children are accessing Children's Services.
- Liaise with schools and statutory agencies, including attending case conferences and any other core group meetings as required.
- To organise and participate in social outings for children and young people accessing NDAWA services.
- To assist with the delivery of the teacher training for the Helping Hands preventive educational programme.
- To deliver NDAWA awareness raising training sessions for Children's Services.
- To work within and adhere to all organisational policies and procedures including and not limited to Safeguarding Child Protection, Safeguarding Vulnerable Adults and Health and Safety.
- To participate in the Refuge On-Call 24-hour rota (additional payment received for this).
- Provide verbal and written monthly reports and statistics ensuring requirements from funders are met.
- Attend relevant team/organisation meetings and training.
- Respect the confidentiality of all information received because of the post holder's duties.
- To be flexible and adaptable in working between refuge and advice centre on a daily basis ensuring consistent support for children and young people.
- Carry out any other duties as required.

PERSON SPECIFICATION

CHILDREN & YOUNG PERSON'S WORKER

	CRITERIA
Qualifications and / or experience	<ul style="list-style-type: none"> Minimum of NVQ Level 3 in Early Years Childcare. <p>OR</p> <ul style="list-style-type: none"> Minimum 3 years' paid experience in the past 5 years of working with young people, delivering childcare, meeting the emotional, recreational and educational needs of a wide age range of children and young people living in a residential setting and/or a community setting.
Skills and abilities	<ul style="list-style-type: none"> Contribute to creating a safe and stimulating environment that provides a wide range of age-appropriate activities to enable children and young people to reach their full potential in a way which always ensures their safety and well-being. Encourage parents to engage positively during play sessions. Prepare activities and ensure play area is clean and set up prior to session and tidied and cleaned at end. An effective communicator, both oral and written with good creative, analytical and presentation skills including computer literacy. Proven ability to work on own initiative and as part of a team, including working to deadlines under pressure. Ability to communicate effectively and at all levels within the organisation and outside agencies including statutory and voluntary. Experience of co-facilitating, coordinating, and delivering inclusive youth activities. To practice in a non-judgmental manner and respect the rights, responsibilities, and opinions of others. To be aware of the importance of maintaining professional boundaries and confidentiality within the working environment.
Knowledge	<ul style="list-style-type: none"> Understanding the issues of domestic and sexual abuse as experienced by women, children and young people. Understanding of Safeguarding Children issues and best practices.

	<ul style="list-style-type: none"> • Good knowledge of the services of North Down & Ards Women's Aid and a commitment to the Mission, Vision Aims and Ethos of North Down & Ards Women's Aid • IT - Working knowledge of Microsoft office. Use of cloud-based IT systems, including Microsoft 365 and Microsoft teams
Other	<ul style="list-style-type: none"> • To be flexible regarding working hours – working to meet the needs and requirements of the programme. • Participate in refuge on-call rota (additional payment received for this). • A full driving license and use of a car or ability to provide their own method of transportation. • Able to meet Enhanced Access NI requirements. • Entitled to work in the UK.

CONTRACT:	Permanent subject to funding
FUNDER:	South Eastern Health & Social Care Trust
HOURS:	37 hours per week Flexibility is required – Occasional evening and weekend
SALARY:	£24,069.24 (£12.51 per hour)
HOLIDAYS:	25 days per year pro rata
PENSION:	4% employee / 8% employer contribution pension scheme.
BENEFITS	Benenden Health / Insula Wellbeing paid by NDAWA

The job description is a general outline of the post as it is currently perceived by NDAWA. This job description is not intended to be restrictive or definitive and will be

modified to meet the requirements of the evolving needs of the services we provide. The responsibilities of the post will change in line with continuous improvements as NDAWA aims to meet its vision, strategic planning and best response to the needs of clients accessing our services.