



## **DOWN and CONNOR DIOCESAN TRUST**

### **SAFEGUARDING OFFICE**

### **VACANCY**

#### **'PARISH SAFEGUARDING SUPPORT OFFICER'**

An opportunity has arisen within the Diocesan Safeguarding Office, where we seek to recruit into the role of Parish Safeguarding Support Officer. This role will be based within the Safeguarding Office at 120 Cliftonville Road, Belfast and will work as part of the Diocesan Safeguarding Team, to ensure that the Diocesan Trust fulfils its statutory duties with regards to the Safeguarding of Children and Adults.

The post holder will work 21 hours over 3 days per week, where a blend of working within the Safeguarding Office and Parish on-site visits will be a requirement.

The Parish Safeguarding Support Officer will promote and encourage the highest safeguarding standards and will support our Parish Safeguarding Committees and Pastoral Communities to develop an understanding, so as to ensure compliance with the Diocesan Safeguarding policies and procedures. The post-holder will work to foster collaboration and constructive engagement with clergy, religious, employees and volunteers.

Salary: Will be considered within the range of £18,000 to £19,500 gross per annum commensurate upon experience.

Full details relating to the vacancy can be found on the Diocesan website at: <http://www.downandconnor.org> clicking on the tab: [job vacancies](#). It can also be found at <https://www.nijobs.com/jobs/> and the Community NI website, where terms and conditions relating to the role can also be accessed by way of a Role Profile and Employment Application form.

We welcome applications from anyone who feels they meet the criteria as presented and are interested in playing an active role within the Diocese of Down and Connor.

**Closing date for applications will be 12.00 noon on Thursday 10 July 2025**

***Down and Connor Diocesan Trust is an Equal Opportunities Employer***