John Paul II Youth club

POST: **Assistant Youth Support Worker**

LOCATION: John Paul II Youth club

DUTIES: As attached

HOURS: 6 hours per week (2 evening)

HOURLY RATE: 12.21

**REQUIREMENTS**: **Essential** Applicants must at the closing date hold OCN level 2 in youth work and show evidence of having delivered and developed areas of the youth work curriculum in various settings.

**Desirable**: It is desirable that applicants at the closing date hold OCN level 3 in youth work. The panel reserves the right to enhance these criteria.

Posts involving work in Community and Youth Work Settings are subject to the provisions of the Safeguarding Vulnerable Groups (NI) Order 2007. The successful applicant will require an enhanced disclosure check which at present costs £33. Further details regarding the payment of this check will be issued with the contract of employment.

**To 31st March 2026 subject to funding**

**The Closing date for receipt of application forms is 4pm on the 4th of July 2025**

John Paul II Youth club

**Job Description: Assistant Youth Support Worker**

Responsible to: Youth Support Worker-in-Charge/ Nominated Youth Support Worker

Responsible for: Assisting with the unit/project programme and the implementation of JPIIYC organisational policies.

**Job purpose**:

To work directly with young people to develop their social education by providing programmes of activities. This post is for staff appointed to undertake duties under the direction of a youth worker

in-charge or nominated youth support worker.

**Main duties and responsibilities**

1. Assist with the planning and implementation of programmes, related to the

‘Model for Effective Practice’.

2. Ensure that young people play an active role in the youth group and work towards

a model of youth participation.

3. Communicate effectively and develop a rapport with young people.

4. Assist in the development of relationships with the wider community and external

agencies.

5. Assist young people to express and realise their goals.

6. Challenge oppressive behaviour in young people.

7. Provide information and support to young people.

8. Support young people in evaluating youth work activities and the impact of youth

work on their development.

9. Implement the JPIIYC Management Committee’s Child Protection Policy and work with young people to safeguard their welfare and the welfare of others.

10. Assist with administrative duties within the unit/project.

**Other duties**

1. To carry out such duties, as may be assigned by the Worker in Charge within the

level of the post.

John Paul II Youth club

Person Specification

|  |  |  |
| --- | --- | --- |
| Post | Assistant Youth Support Worker |  |
| Location | John Paul II Youth Club  28 Brookfield Place  BT14 7FN |  |
|  | Essential | Desirable |
| Qualifications | hold OCN level 2 in youth work | hold OCN level 3 in youth work |
| Experience | show evidence of having delivered and developed areas of the youth work curriculum in various settings |  |
| Knowledge/Skills | Ability to work in team Ability to work on own initiative. Good verbal and written communication skills. |  |
| Personal Qualities Other Requirements | Commitment to equality and challenging all forms of discrimination.  Creative and flexible |  |
| Other Requirements | Will be working unsociable hours including evenings, weekends and holidays |  |

# John Paul II Youth Club

**Owen Maguire Brookfield Place**

## Chairperson Ardoyne

**Belfast**

**BT 14 7FN**

**TEL: 02890755152**

Email: johnpaul2youthclub@hotmail.com

APPLICATION FORM

POST:6-hour Assistant Youth Support Worker

APPLICATION REF NO: (Ref: AYW1)

CLOSING DATE: 4th July 2025 @4pm

Please complete all sections of this application using black ink or typescript.

Personal Particulars

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone contact number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Education

Subject passed at ‘O’ level/GCSE or ‘A’ Level

Subject Level Grade Year obtained

Youth Work Qualifications

Qualification Level Year obtained

Other Qualifications/Training Undertaken

Qualification/Training Level Year obtained/undertaken

**Employment History (if any)**

**Name and address of present employer**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Or last employer) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Post Held: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Duties of post: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Reason for leaving: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Employment dates: from \_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_ Period of Notice \_\_\_\_\_\_\_\_

Voluntary Service Or Community Work

Please give details of any voluntary service or community work that you have undertaken on an unpaid voluntary basis.

Relevant Experience to this Post

Using the job description, how do your skills, experience and abilities relate to this post? Add another sheet if need.

Referees

Please name two referees who should have knowledge of you in a working/academic capacity.

1. Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

These referees may be approached if you are short listed for interview unless you specify otherwise.

**DECLARATION**

I declare that the information set forth in this application form is, to the best of my knowledge, true and complete.

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please return to:

Jacqui Maguire

John Paul II Youth Club

Brookfield Place

Belfast

BT 14 7 FN

Email: johnpaul2youthclub@hotmail.com