



YOUTH INITIATIVES



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**THE NATIONAL LOTTERY
COMMUNITY FUND**

Access to Resilience - Equipping for Impact

Job Description

Title: YI 'Equipping for Impact' Development Officer

Context:

Youth Initiatives is a faith-based youth organisation combining both youth ministry and social impact community youth work. Following 30+ years of effective outreach youth work and developing the infrastructure of our 6 YI youth community hubs, Youth Initiatives NI became a NI Regional Voluntary Youth Work Organisation in 2014 and now support 40+ youth and community organisations in governance, quality assurance and infrastructure development. Using this experience and expertise, YINI seeks to support the capacity and sustainability of 12 small Northern Ireland faith-based charities through the Dormant Assets 'Access to Resilience' Project over 3 years. Through YI's 'Equipping for Impact' programme, the Development Officer will lead the YI Regional team to assist 3 new small faith-based organisations to access to our network organizational support structures each year and work with another existing network charity in a deep dive infrastructure development year annually.

The YI 'Equipping for Impact' Development Officer will use the YI approach of equipping ministries to make a social impact and connect new charities to the benefits of the YI Regional Network through the following Main Responsibilities.

Summary of Main Responsibilities:

- 1) Recruit 9 new small faith-based youth and community organisations to access our ongoing RVO network organisation support and 3 existing organisations to do a deep dive infrastructure development year over 3 years.
- 2) Work through a needs analysis assessment of each participating organisation and a bespoke support plan for addressing the identified needs.
- 3) Monitor organizational development of participating groups and put in place ongoing support

Key Tasks

- 1) Recruitment of Small Faith-based Community Organisations
 - Find and Recruit 9 new groups to join and gain YINI regional network support per year to join YI's network over 3 years.
 - Find and Recruit 3 existing network organisations to do a deep dive infrastructure development year.
 - Work with the National Lottery fund and YI's partner RVYO's to insure access to project for those small charities who could most benefit.
- 2) Needs Analysis
 - Work through a needs analysis assessment for each participating group
 - Develop a bespoke support plan for addressing identified needs
 - Develop and infrastructure development strategy for the 3 groups selected.
- 3) Project Delivery
 - Meet at least monthly to manage organizational change toward project outcomes.
 - Deliver training in selected areas for development
 - Assign monthly development tasks and assess progress
 - Mark accomplishments and celebrate success
- 4) Project Monitoring
 - Complete six-month progress reports for each participant organisation
 - Complete Annual Monitoring Reports for the Access to Resilience grant officer

Work Pattern and Location

25 hours per week. The location of the post is the Youth Initiatives Regional Office in Poleglass. The post requires regular travel across the region to meet with the participating groups.

Support and Supervision

The Capacity Development Officer will be responsible to and supported by the YI Chief Officer. All staff members are encouraged to pursue ongoing training and development related to their roles through staff and individual training courses.

Salary: £34,723 pro rata (25 hrs/week) NJC pt. 27