

**Children’s Law Centre Board Trustee Application Form**

Please take time to read the role description and additional information provided.

|  |  |
| --- | --- |
| **Surname:** |  |
| **First Name:** |  |
| **Address:** |  |
|  |  |
| **Home Tel No:** |  |
| **Mobile Tel No:** |  |
| **Email address:** |  |

When completing the application form, if using a computer please use font size 11; if handwriting the application please use black ink and legible writing. Please note the word count for some questions and please keep within the word limit.

|  |
| --- |
| **SECTION 1: Background** |
| **1.** **Work History** |
| Please set out your work experience over the past 10 years, giving brief details of dates, your employer and a brief outline of your role and responsibilities. Please also attach a CV to provide further details if appropriate.  If paid work experience is not relevant then please tell us about any volunteer roles you have undertaken in the past 10 years, giving brief details of dates, with whom and a brief outline of your role and responsibilities. |
|  |
| **2.** **Knowledge and experience of the children’s rights sector** |
| Please provide information with dates (maximum of 300 words) of any previous/current experience of involvement with voluntary, community and social enterprise organisations. |
|  |

|  |
| --- |
| **SECTION 2: Board Trustee Role** |
| Please provide information, giving clear examples, how you consider your knowledge and experience would contribute to meeting each of the following requirements relevant to the role of a Charitable Board member with Children’s Law Centre. |
| 1. **Leadership skills** (maximum of 300 words) |
|  |

|  |
| --- |
| 1. **Understanding and/or experience of the roles/ responsibilities of a Charitable Board** (maximum of 300 words) |
|  |

|  |
| --- |
| 1. **Experience of organisational and strategic management** (maximum of 300 words) |
|  |

|  |
| --- |
| 1. **Please provide information on your experience with fundraising and business development** (max 300 words) |
|  |

**Please note** if after interview you are selected for appointment you will be asked to provide two referees who can comment on your suitability with regard to this role.

I confirm that the information contained in this application is correct.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Signature:** |  |  | **Date:** |  |

Once completed please return this form to:

Paddy Kelly

Children’s Law Centre

Rights House

127-131 Ormeau Road

Belfast BT7 1SH

OR

[reception@childrenslawcentre.org](mailto:reception@childrenslawcentre.org)

**Completed Application Forms must be received by 11.59pm on Sunday 15th October 2023**