**VOLUNTEER ROLE DESCRIPTION**

**Event Support Volunteer (Northern Ireland)**

**Location:** Across Northern Ireland (particularly in County Tyrone)

**Time commitment:** Ad hoc dependent on events across Feb 2023 – July 2023

**About Bowel Cancer UK**

We’re the UK’s leading bowel cancer charity. We’re determined to save lives and improve the quality of life for everyone affected by bowel cancer. We support and fund targeted research, provide expert information and support to patients and their families, educate the public and professionals about the disease and campaign for early diagnosis and access to best treatment and care.

**Role Summary**

It is important that information and advice about bowel cancer signs and symptoms and how we can help as a charity is as visible and accessible as possible across all of the nations. Our work within Northern Ireland is at an exciting stage as we begin to grow our presence and build connections with local health boards, bowel cancer communities, local organisations and community groups. This role will support the Senior Services Officer in Northern Ireland at local events to deliver awareness information and resources from a stall to the general public.

**Main duties and responsibilities**

* Alongside Bowel Cancer UK staff and other volunteers support and deliver key messages on bowel cancer and the work of Bowel Cancer UK to the general public following our key messaging and distributing our branded resources
* Attend events alongside a BCUK staff member to engage the public and raise awareness of the symptoms of bowel cancer
* To act as a positive ambassador for Bowel Cancer UK at a local level, displaying energy, enthusiasm and commitment to our aims
* Follow policies and procedures as highlighted before the day

**What you could get out of this volunteer role**

* Increased confidence
* Experience of speaking to the public and promoting public health initiatives
* An opportunity to increase early diagnosis and raise vital awareness of bowel cancer signs, symptoms and screening in Northern Ireland
* On the day support from the Bowel Cancer UK team

**Knowledge, skills and abilities**

* Excellent interpersonal, listening and communication skills.
* An understanding of the importance of confidentiality and data protection
* Confident talking to the public
* Able to communicate with people from various backgrounds and with different levels of understanding
* Reliable and trustworthy
* Must be able to travel independently to event locations

**Training and support provided**

* Access to the volunteer handbook and relevant volunteering policies
* Standard Bowel Cancer UK volunteer induction – including bowel cancer awareness
* Briefing documents and information prior to event (risk assessments, key contacts, volunteer contacts and emergency contacts of other volunteers)
* Support from services staff and/or a volunteer coordinator on the day

**References**

For this role we are asking for one reference to support your application

**Does this role require a reference?

Yes** **No**

**x**

**Disclosure and Barring Service (DBS) checks**

Some of our volunteer roles are classed as regulated activities supporting vulnerable people, and volunteers applying for these roles will be asked to undertake a DBS check. This is at no cost to the volunteer. Your Bowel Cancer UK staff contact will provide you with further information on this process.

**Does this role require a criminal records check?

Yes** **No**

**X**

  **Volunteer expenses**

We believe that none of our volunteers should find themselves out of pocket because of an expense incurred when carrying out their volunteering activities on our behalf. As a volunteer you can claim out of pocket expenses as referenced by the Volunteer Expenses Policy

**Any questions?**

If you’d like some more information or have any questions about this role, please email hailey.tumilson@bowelcanceruk.org.uk

**To apply** for this volunteer role please complete an application form found:

 <https://forms.office.com/Pages/ResponsePage.aspx?id=f0wnCrpAikaBGH92yP3aCQ2aUCQTSzlLvUHxVZwF6MpUODdZU1FYRllST0s5WjZBRkNENFdGQUdOSiQlQCN0PWcu>