

CONFIDENT

I've made the right choice



Job description

Job title:	Youth Worker (Projects)
Reports to:	Programme Manager (F&R)NI
Directorate:	Inclusive Communities & Partnerships
Job family:	Children, young people and families
Location:	Northern Ireland (various locations)
Role specific requirements:	Flexible working hours, including some evening and weekend work, and ability to travel
Hours of work	25 per week
Salary	£25,344 (pro-rata for 25 hpw £16,896)

Purpose of the role:

The Youth Worker will be responsible for supporting young people through programmes of work as part of the FIVE Project, helping them to achieve the outcomes that are right for them and achieving a range of programme targets. The Youth Worker will promote a range of local activities with young people and develop programmes of work with them to support them to realise their personal development goals. The Youth Worker will deliver project outcomes and targets in line with the FIVE Project plan including targets relating to budgetary, monitoring and reporting requirements.

Key responsibilities

- The promotion of the project within agreed localities and recruitment of project participants.
- Direct support to young people both individually and in a group environment engaging and communicate with them in an open, friendly and business-like way
- Carry out individual risk assessment and adopt a shared risk approach to working with young people with a diverse set of needs
- Facilitating individual personal development with young people by energising and stimulating their creative and innovative capacities and fostering a sense of direction
- Adopting a co-design approach to programme delivery with young people and families and across the project partnership and key stakeholders

- Supervision and management of sessional youth work staff and project volunteers
- Delivery of youth work programmes and interventions based on youth work models to young people across a range of settings – youth centres, outreach venues, formal education and health settings as appropriate
- Carrying out baseline assessments of young people’s strengths, life skills and experience and attitudes toward good relations and diversity
- Carrying out ongoing monitoring of young people’s individual progress and learning outcomes
- Reporting against project targets and outcomes using agreed processes and timeframes
- Working as part of a project team to gather best practice stories and inform project development and evaluation
- Work closely with the project manager, and project systems officer to ensure the project has sufficient resources within the agreed locality and is operating within agreed budgets

Our values



You will role model our five values in all your work activities.

Switched on about learning disability

We expect our people to be up-to-speed with the current world of learning disability, know about the challenges and realities people face and understand the impact Mencap is trying to bring about.

Collaboration

We expect people to be brilliant at collaborating across teams, functions, service types and perspectives so that people with a learning disability and their families receive the joined-up support they need. People will know and love all that Mencap does, not just the work they do.

Final comment

This job description is not exhaustive and reflects the type and range of responsibilities and outcomes associated with this role in Mencap.

Person specification

Skills & abilities	Essential/Desirable
A strong awareness and understanding of equal opportunities and the ability to translate these into effective action	E
The ability to work both independently and as part of a team and to maintain effective relationships with people at all levels of an organisation	E
Excellent interpersonal, written and verbal communication skills	E
Excellent planning and organisational skills and the ability to manage multiple priorities to successful conclusions	E
Ability to deliver training workshops with groups of young people	E
Must display a consistently positive attitude, evidenced by always delivering potential solutions to address issues and challenges	E
The confidence, and determination to deliver agreed targets	D
Ability to work effectively under pressure	E
Ability and willingness to travel across NI to attend meetings/courses as needed by the project	E
Knowledge and experience	Essential/Desirable
Knowledge of Health and Safety practices and processes	E
Knowledge of the benefits system and how it impacts young people	D
Knowledge of relevant, local community networks and provision for young people	D
Knowledge of how to monitor and manage budgets, operating within agreed limits	E

A strong understanding of the issues facing young people with a learning disability	D
A strong awareness and understanding of equal opportunities and the ability to translate these into effective action	D
Experience of working directly with young people with or without a learning disability	E
Experience of delivering programmes of personal development, Lifeskills and/or accredited training	E
Experience of budgeting and financial monitoring processes	E
Experience of using standard IT packages, e-mail, internet, and social media	E
Experience of working within a target driven environment	D
Experience of managing staff or volunteers	E
Experience of managing relationships with external organisations	E
Qualifications	Essential/Desirable
Qualification in professional youth work	E
Qualification in training delivery	D
Full clean drivers licence	D