**Children in Northern Ireland**

**Learning Development Officer**

**Person Specification**

Below we have listed a number of criteria that we would like the successful candidate to meet. We will only be interviewing candidates who meet all the essential criteria and demonstrate this clearly in their application forms.

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| **Factor** | **Essential Criteria / Competencies Required** | **Desirable Criteria** | **Method of Assessments** |
| **Qualifications and Experience** | NISCC recognised Professional Social Work qualification5 years post qualification experience5 years experience of education and training Experience of designing and delivering both face to face and online training Experience of developing e-learning materials | Training the Trainer Qualification Practice Teaching Award | Only these applicants who state clearly on their application form that they have the required level of qualification / experience will be considered for interview |
| **Knowledge** | Knowledge of the contribution of Social Work / Care, Education and Training and current issues associated with themKnowledge of Adult Learning and Supervision TheoriesKnowledge of a range of methods in relation to learning, assessment, quality assurance and project managementKnowledge of current issues in the field of Health and Personal Social ServicesKnowledge of effective learning and development methods e.g e-learning, coaching  |  | Interview |
| **Skills** | Good verbal and written communication skillsGroup facilitation skillsOrganisational skillsNetworking skillsExcellent interpersonal skillsComputing skills – Microsoft Offices packages, email, Zoom etcAbility to analyse learning from research and evidence and to integrate best practice into training Current full driving licence (valid for use in the UK) Access to a car on appointment\**\*This criteria will be waived in the case of applicants whose disability prohibits driving but have access to a form of transport approved by CiNI which will permit them to carry out the duties of the post* |  | Interview and Presentation  |

Appointments are subject to verification of appropriate qualifications and registration with NISCC.