

APEX HOUSING LIMITED

EMPLOYEE SPECIFICATION

POSITION: Kitchen Assistant

SCHEME: All Schemes

DATE COMPLETED: January 2021

CRITERIA	ESSENTIAL	DESIRABLE
EDUCATION/ QUALIFICATIONS/ ATTAINMENTS	CIEH Level 2 Food Hygiene Certificate completed within last 3 years.	
RELEVANT EXPERIENCE	3 months previous professional catering experience in a formal care setting.	6 months previous professional catering experience in a formal care setting. In the absence of the Cook post holder must be willing to Act Up.
SPECIALIST KNOWLEDGE/ TRAINING		
PERSONAL SKILLS	Ability to communicate effectively. Ability to demonstrate personal initiative. Ability to relate to residents. Ability to work under pressure. Good organiser	
PHYSICAL REQUIREMENTS	Physical ability to carry out the requirements of the job.	
DISPOSITION	Caring disposition. Ability to work as part of a team and unsupervised. Motivated and affable. Ability to take direction.	
CIRCUMSTANCES	Flexible re hours required to work.	