



Job Description

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| JOB TITLE: | Floating Support Worker |
| BASED AT: | USDT Action Ability Belfast 689 Springfield Road, BT12 7FP |
| RESPONSIBLE TO: | Floating Support Coordinator |
| HOURS: | 20 hours per week |
| SALARY: | £19.621 pro rata |

Action Ability Belfast

Action Ability Belfast aims to promote the inclusion of people with disabilities into the local community and support the development of their natural abilities.

Summary of Post

This post is funded through the Northern Ireland Housing Executive, Supporting People Programme. Floating Support services are on an outreach basis and will be provided to people with disabilities mainly in their own homes. We aim to support independent living in North & West Belfast including the Shankill.

This post is subject to AccessNI Enhanced Check with Barred List

Main Responsibilities

1. To support independent living by enabling people to maintain their current accommodation or alternatively source more appropriate accommodation.
2. To provide assistance with maintaining the security and safety of the dwelling.
3. Give advice on the options available to them including adaptations within the home.
4. To provide support regarding compliance with the terms of the licence/tenancy agreement in relation to dealing with anti-social behaviour, disputes and maintenance etc.
5. To provide support with finances, benefit claims, budgeting and debt.
6. Offer a direct point of contact for disabled people and advocate on their behalf to enable them to access other support services and opportunities for social inclusion.
7. Communicate effectively and sensitively with disabled people.
8. To adhere to confidentiality and data protection policy in relation to personal issues raised by service user's.
9. Prepare action plans for the service users, with targets and specific time bound outcomes, for approval by the co-ordinator and subsequent implementation of same.
10. Professionally and confidently challenge negative attitudes or responses to people with disabilities, and promote their rights under current legislation.
11. To work collaboratively and in partnership with external organisations and adopt an inter-agency/multi-disciplinary approach.
12. Provide assistance in arranging for the involvement of appropriate others.
13. Assist with enhancing social skills and confidence through accessing local community services, befriending schemes etc as appropriate.

14. To provide assistance in exploring options for access to training/education for service users
15. To ensure administration systems are adhered to and required records are kept in line with GDPR.
16. To ensure the implementation of Upper Springfield Development Trust policies and procedures.
17. To participate in regular staff meetings and personal supervision sessions.
18. To adopt a team approach.
19. Participate in appropriate training as directed and highlight own training needs relevant to post.
20. To assist in procedures for assessing, monitoring and evaluating the floating support service.
21. To adopt a proactive approach in promoting Action Ability Belfast and activities relating to the service.
22. To adopt a flexible approach to working hours of duty.
23. To undertake any other duties which may be reasonably requested.

N.B. This job description is not definitive or restrictive and may be modified to meet the changing needs of Action Ability Belfast.

Person Specification

Essential Criteria:

1. At least two years previous experience (voluntary or paid) working with people with disabilities.
2. Knowledge of Housing Rights/Social Housing issues and welfare systems
3. A firm commitment to the inclusion, equality and rights of disabled people, with sound knowledge of DDA, Equality Act and other relevant legislation and policies in relation to disability.
4. Ability to confidently and professionally question and challenge inequalities.
5. Experience of complaints or appeals procedures.
6. A non-judgemental approach, an in depth knowledge of advocacy and person centred approaches.
7. Excellent interpersonal and communication skills both written and oral
8. Excellent planning and organisational skills with ability to prioritise workload.
9. Ability to work independently and in line with USDT's policies and procedures
10. Excellent IT skills and knowledge of electronic information systems
11. Willingness to work flexible hours according to the needs of the service.
12. Access to own transport. The Upper Springfield Development Trust is aware that some persons with disabilities may not be able to hold a driving licence. If this is the case, please demonstrate how you can fulfil the mobility requirements for the post for which you are applying.

DESIRABLE CRITERIA

1. Previous experience of Floating Support Services
2. Accreditation or training in Housing Rights
3. QCF Level 2 or above in Health & Social Care