Application Number:

**MONITORING QUESTIONNAIRE**

Depaul are an Equal Opportunities Employer. We want to show that we are committed to equality of opportunity and fair treatment. To do so we need to monitor information on our employees and job applicants, so we are asking you to help us by indicating your community and ethnic background below.

This information will be used only for the purpose of monitoring our equality of opportunity and will not be used for any purpose other than this monitoring. This portion will be detached from your application form before the selection process.

PLEASE INDICATE YOUR DATE OF BIRTH:

Regardless of whether they actually practice a particular religion, most people in Northern Ireland are perceived to be members of either the Protestant or Roman Catholic communities.

**PROTESTANT ROMAN CATHOLIC NEITHER COMMUNITY**

***If you do not answer the above question, or if you tick the “not a member of either” box, we are encouraged to use the residuary method of making a determination, which means that we can make a determination as to your community background on the basis of the personal information supplied by you in your application form/personnel file.***

PLEASE INDICATE YOUR GENDER BY TICKING THE APPROPRIATE BOX:

MALE FEMALE

**PLEASE INDICATE YOUR MARITAL STATUS BY TICKING THE APPROPRIATE BOX:**

Single Married Widowed Divorced Separated

**PLEASE INDICATE YOUR ETHNIC BACKGROUND** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**HEALTH**

Do you suffer from any recurring mental or physical illness, which has lasted for over 12 months?

Yes No

If yes give details:

Where did you learn of the vacancy? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DECLARATION OF CRIMINAL CONVICTION

Have you ever been convicted of a criminal offence, which cannot be considered ‘spent’ under the Rehabilitation of Offenders (NI) Order 1978?

Yes No

If yes, please give details below

FOR INDIVIDUALS APPLYING TO WORK IN RESIDENTIAL PROJECTS OR IN FLOATING SUPPORT SERVICES, PLEASE NOTE THE FOLLOWING:

Rehabilitation of Offenders (NI) Order 1978 Rehabilitation of Offenders (Exceptions) Order (NI) 1979

1. Because of the nature of the work for which you are applying, these posts are excepted from the provisions of the 1978 Order. Applicants are, therefore, not entitled to withhold information about convictions that are for other purposes “spent” under the provisions of the Order. In the event of employment, failure to disclose such convictions could result in dismissal or disciplinary action by Depaul. Any information given will be treated as strictly confidential and will be considered only in relation to applicants to which the Order applies.
2. For applicants who may work directly with our client group, you will be required to give your consent for a Protection of Children and Vulnerable Adults (Access N.I) check. Please note that these checks are only carried out for preferred candidates. A copy of the AccessNI Code of Practice is available on request.

I declare that the information I have given is true to the best of my knowledge and that inaccurate or false information given may result in an offer of employment being withdrawn.

Applicant’s signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# Depaul are an Equal Opportunities Employer