



## **VACANCY**

### **PART TIME HOUSEKEEPER**

#### **DOWN and CONNOR DIOCESAN TRUST**

#### **THE PARISH OF GLENAVY AND KILLEAD**

A part time Housekeeper vacancy has arisen within the Parish of Glenavy and Killead (59, Chapel Road, Glenavy, Crumlin, Co Antrim BT29 4LY).

The post holder will be required to provide confidential, efficient housekeeping service to the Parish Priest, whilst ensuring a pleasant, safe, welcoming and clean Presbytery is provided to other presbytery workers, volunteers and parish visitors.

The terms are based on a permanent appointment requiring 4 hours attendance each week. Work pattern to be agreed, and flexibility will be required in relation to attendance and hours worked, from time to time.

Rate of Pay - £8.00 gross per hour.

If interested in making application for this post, please download an application form from either the Diocesan website at <http://www.downandconnor.org/press-office> and click on the link for JOB VACANCIES, where details of the role are also available by way of a Role Profile and Person Specification. Application packs can also be obtained from the Parish Office.

**Closing date for applications will be 12.00 noon on Friday 29th June 2018**

*Down and Connor Diocesan Trust is an Equal Opportunities Employer*