**Community Counselling Placement**

**& Volunteer Counsellor**

 **Application Form**

**Completed forms must be returned to:**

**The Application Officer,**

**Northdown Enterprises Limited,**

**2b Regent Street,**

**Newtownards,**

**Co Down, BT23 4LH**

**Closing date for receipt of completed applications is Friday, 27 April 2018 at 12pm.**

Handwritten applications will not be accepted. Please keep your answers within the boxes provided.

**PERSONAL DETAILS**

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| --- | --- | --- | --- | --- |
| Name |  |  | Address |  |
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| Telephone |  |  |  |  |
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| Mobile |  |  |  |  |
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| Email |   |  |  Postcode |
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**ESSENTIAL CRITERIA**

**Please note that all placement applicants should meet the following criteria:**

**• Hold a recognised qualification in Counselling, or currently be in second or third year of training, or working towards accreditation**

**• Be in agreement with the ethos and values of the organisation**

**• Be prepared to undertake Familyworks supervised practice as part of their work with us**

**• Commit to a minimum of one year of placement**

1. Please specify the level and awarding body of any counselling qualifications or ongoing counselling training. If you are currently studying, please confirm you are currently in 2nd / 3rd year of training. If you are qualified, please describe how you are working towards accreditation.

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1. Please outline what skills, experience and knowledge you can bring to Familyworks?

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1. Please describe what attracted you to a placement with Familyworks?

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1. Please describe your experience of delivering counselling and outline your approach to counselling.

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1. The aims and values of Familyworks are ‘Integrity, Respect, Care, Safety, Generosity and Excellence’. How will you compliment these values in everything you do within Familyworks?

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1. Please provide details of any additional relevant training you have received including any current training or study you are undertaking. Please include details of your place of training or study.

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1. Please provide details of any clinical supervision you are currently undertaking. Outline how you will commit to supervision as part of a Familyworks placement.

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1. Please outline any experience of counselling and/or therapy you have received as client. Clearly state when and for how long you received counselling, as well as any other comment you would like to make about this experience.

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1. We require that all our volunteer counsellors to commit to working for Familyworks for a minimum period of one year during which you would work with working allocated clients weekly. Please confirm how you will manage this commitment.

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1. Describe your IT experience including the use of Microsoft Office packages.

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1. How did you hear that Familyworks are recruiting for counselling placements?

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**REFERENCES**

Please provide details of two appropriate referees, one of whom should be your current (or most recent) supervisor or trainer.

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| Name |  |  | Name |  |
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| Organisation and address |  | Organisation and address |
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|  |  |  |  |  |
| Telephone |  |  | Telephone |  |
|  |  |  |  |  |
| Email |  |  | Email |  |

How do they know you? How do they know you?



**DECLARATION**

I declare to the best of my knowledge, that the information I have provided is true and accurate. I understand that any false information supplied or notable omissions may result in termination of my involvement with Familyworks.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_