



Counselling All Nations Services (CANS)

Invitation to Tender

CANS is inviting tenders applications, from qualified Level 5 CBT Sessional Counsellors / Psychotherapists.

About Counselling All Nations Services

- Counselling All Nations Services exists to respond to the gap in counselling service provisions to people from Black, Asian and Minority Ethnic Communities (BAME) in Northern Ireland through the provision of culturally sensitive counselling (one-to-one, couple, group, children and young people therapies), information provision, research and training.
- At Counselling All Nations Services, we seek collaboration and input from members of the culturally diverse groups we serve when developing new services and programmes. We strive to see clients as individuals, not stereotyped representatives of a larger or smaller cultural / racial group. We recognise that each individual's worldview varies not only with cultural, racial, and national origin, but, also with age, gender, acculturation, education, and many other diverse factors.

Our Mission

- Counselling All Nations Services exists to support and promote the mental health and emotional well-being of people from Black, Asian and Minority Ethnic Communities (BAME) through the provision of culturally appropriate or common minority ethnic language, high quality and accessible counselling service.

Job Summary:

- 1.) To contribute to the work of CANS in the delivery of safe and confidential culturally sensitive counselling services to people from BAME communities and other clients using the service;
- 2.) To implement the organisation's systems, policies and procedures for service delivery.

Essential Criteria

1.) Therapeutic Service Delivery

- to assess the needs of clients and provide appropriate interventions to meet these needs, primarily through one-to-one counselling, or with the use of interpreters;
- to manage risk and safeguarding issues in accordance with appropriate legal and ethical requirements;
- to maintain records in accordance with recording procedures;
- to be mindful of the policy and procedure of CANS on confidentiality when undertaking all duties;
- to be willing and able to travel, and to maintain a flexible attitude that will facilitate the capacity to support all individuals as required.

2.) Service Quality and Development

- ensure New BACP Ethical Framework for Counselling Professions is adhered to;
- promote quality assurance in the core values of CANS in all areas of work;
- implement monitoring and evaluation systems and procedures to determine client / stakeholder satisfaction levels and service impacts in relation to health and wellbeing indicators.

3.) General Duties

- work within the parameters of the policies and procedures of the organisation;
- demonstrate commitment to continuous personal and professional development;
- comply with the relevant legislative frameworks relevant to the work.

4.) Main Responsibilities

- Attend monthly clinical supervision;
- To provide a counselling service on a sessional basis;
- Work ethically using CBT protocols;
- Operate CORENet for all clients;
- Attend Line Management and Reflective Practice meeting.

The tender format is as follows:

- a) Applicants must demonstrate experience of working with people from BME communities;
- b) Applicants must evidence qualification of Level 5 Diploma in CBT and 150 hours post qualifying supervised counselling practice;
- c) Applicants must be able to demonstrate value for money. A cost per hour inclusive of travel, subsistence and VAT should be provided;
- d) Applicants must be able to demonstrate a flexible approach to service delivery;
- e) Applicants must include a full and up to date CV with their application;
- f) Applicants must include a copy of all relevant certificates;
- g) Applicants must include evidence of membership of BACP or equivalent body;
- h) Applicants must include evidence of current insurance policy;
- i) Copies of tender proposals should be forwarded in a plain envelope clearly marked "Counselling Tender":-

Clinical Co-ordinator
Counselling All Nations Services (CANS)
c/o CWA. 1 Stranmillis Embankment
Belfast
BT7 1GB

Any tender applications not including all information above will be discounted as incomplete and will not move to scoring. All tenders must be received no later than 6pm on Monday 4th Dec 2017. No late tenders, faxed tenders or e-mails will be accepted.

Counselling All Nations Services (CANS) will use the information below to score all tender applications. Please take note of weighting criteria as this will be used to total scores and only applicants who score over 80 will be added to our Approved Sub Contractors List.

Award Criteria	Score out of 100
Level 5 Diploma in CBT	20
150 hours post qualifying supervised practice using CBT	40
Demonstration of value for money	20
Flexible approach to working including weekend working	15
Evidence of Professional Indemnity Insurance	5

Contact Details

If you require further information or wish to clarify any points of doubt or difficulty relating to the tender documentation before submission of your proposal, please email: cansinfo@counsellingallnations.org
Text or leave a message: Mobile: 0759-613-9247