

## Management Committee Self-Assessment

The following self-assessment is designed for you to reflect on your role as a Management Committee member and consider any areas that you would like further support or information.

| AREA:   | YES/NO: | ACTION REQUIRED<br>(how to improve in this area): |
|---|---------|---|
| <p><b>Vision and Leadership:</b></p> <p>Is the vision and mission of the organisation clear?</p> <p>Are the values of the organisation clear?</p> <p>Are you aware of the key issues &amp; changing environment relevant to your organisation/sector?</p>   |         |   |
| <p><b>Roles and Responsibilities:</b></p> <p>Are Management Committee role descriptions and expectations clear?</p> <p>Do you receive the information you need prior to meetings?</p> <p>Do you understand the organisation's financial position?</p> <p>Do you feel you have an equal input into committee business and decision-making?</p> <p>Is decision-making always in the best interests of the organisation?</p> <p>If you are on a sub-committee, are you clear about your role, delegated authority and lines of reporting back to the Management Committee?</p> |         |   |
| <p><b>Legal Structure / Charitable Status:</b></p> <p>Is your organisation's legal structure clear?</p> <p>Is the purpose of your governing document clear?</p> <p>Do you feel fully aware of your legal responsibility?</p> <p>If a charity, do you understand what this means?</p> <p>Does the committee source professional advice when needed?</p>  |         |   |