



Mid Ulster Volunteer Centre would like to invite your organisation to exhibit at our Volunteer Recruitment Fair on Thursday 5 October 2017, InVOLve House, Magherafelt from 11am-2pm.

The Fair will be open to the general public and we are liaising with all local schools/colleges/recruitment agencies to encourage them to attend on the day. Admission to the Fair is FREE and will provide local people with the opportunity to discover the array of volunteer opportunities available.

### **Aims of the Fair**

- Promotion of your organisation to the local community
- Volunteer recruitment
- Opportunity for networking and partnership working

### **How to book**

- Please complete the booking form and return as soon as possible as spaces are limited
- Your FREE exhibition space will be confirmed by email

Once again we would like to make the event as exciting and interactive as possible, so please feel free to be creative when considering how you might engage with the public. If you need extra space please indicate on booking form.

Spaces will be assigned on a first come, first served basis so return your booking form ASAP for one of the limited spaces.

**Closing date for booking forms – Friday 1 September 2017**

Kind regards

A handwritten signature in black ink that reads "Barbara".

**Barbara Kennedy**  
**Recruitment and Placement Officer**  
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20 Queen Street  
Magherafelt  
BT45 6AB  
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# Booking Form Volunteer Recruitment Fair

## 5 October 2017 – 11am-2pm

Organisation Name	
Address	
Main Contact	
Telephone	
Email	
Website	
Facebook	@
Twitter	@
Is your organisation registered with Mid Ulster Volunteer Centre?	<b>Yes/No</b>

### Your requirements

Name and position of attendees	
Power Socket required	<b>Yes/No</b>
<p>We know some organisations can provide demonstrations of the type of volunteer opportunities available. If you wish to take this opportunity please let us know the space or equipment required. <b>Yes/No</b> <i>(if yes please give details)</i></p>	
Do you have any extra requirements? (e.g. wheelchair access, disabled parking space, allergies etc.)	

Please return to: 20 Queen Street, Magherafelt, BT45 6AB  
or email [barbara@midulstervolunteercentre.org](mailto:barbara@midulstervolunteercentre.org)